

Administrative Regulation — Administrative Authority of the President

I. The Board Has Delegated Administrative Authority to the President

As set out in *Governing Regulation I — Declaration of Principles*, the Board of Trustees delegates administrative authority to the President.¹ In exercising administrative authority, the President is accountable to the Board.

It is necessary for the President to further delegate some administrative authority to delegates. These delegates have significant authority but are subject to the ongoing supervision of the President.

II. The President's Cabinet

A. Composition

Members of the President's cabinet are employees of the University and chosen by the President to be the senior leadership team. Members of the cabinet are periodically reviewed in alignment with *Human Resources (HR) Policies and Procedures*.

III. The President's Committees

To assist the President and the cabinet in the exercise of administrative authority, the President or individual cabinet members may establish, modify or dissolve committees deemed necessary to support the functions of the University.

IV. Innovative Initiatives

The President may establish and delegate the administration of academic and non-academic centers, institutes or other initiatives to support the mission of the University. The creation of centers, institutes or other non-academic initiatives will follow established policies and procedures.

V. The President's Evaluations of Component Parts of the University

To ensure the effective operation of the University, the President will evaluate each component part of the University on a periodic basis.

VI. The President's Promulgation of New Administrative Regulations or Proposed Revisions to Existing Administrative Regulations

A. Proposal for a New Administrative Regulation or Revisions to an Existing Administrative Regulation

Any member of the President's cabinet or any shared governance body, through the respective body's administrative liaison, may propose a new *Administrative Regulation* or revisions to an existing *Administrative Regulation*. The cabinet member or shared governance body, through the respective body's administrative liaison, submits the proposal to the General Counsel, who reviews for legality and forwards it to the President for review and consideration.

B. Posting of the Proposed New Administrative Regulation or Revision to an Existing Administrative Regulation

The President will post a draft of the new *Administrative Regulation* or revision to an existing *Administrative Regulation* for comment and feedback from the University community. The posting period will be at least five (5) business days.

C. Promulgation of the New Administrative Regulation or Revision to an Existing Administrative Regulation

After receiving comment and feedback from the University community, the President will make any necessary revisions. The President will then promulgate the new *Administrative Regulation* or revision to an existing *Administrative Regulation*. The President may also withdraw the proposal.

VII. Development of Policies, Processes and Procedures

A. Direction to Cabinet Members

To implement the *Governing Regulations* and the *Administrative Regulations*, it is necessary to develop various policies, processes and procedures. The President directs every cabinet member to determine and promulgate policies, processes and procedures for their respective areas of responsibility.

Cabinet members must ensure compliance with all applicable laws and regulations, all applicable requirements of external accrediting bodies, all *Governing Regulations* and *Administrative Regulations* and consistency between policies.

B. Identification of Responsible Cabinet Member

Each policy, process or procedure will identify the cabinet member(s) and office(s) responsible for implementation.

C. Communication of Policies, Processes and Procedures

Once a policy, process or procedure is adopted or revised, it will be posted on a website available to all members of the University community.

VIII. The President's Interpretation of Governing Regulations and Administrative Regulations

The President has the authority to interpret the *Governing Regulations*, *Administrative Regulations* and all policies, processes and procedures. The President's interpretation is binding on all members of the University community, unless otherwise prescribed by the Board of Trustees.

A. Transactional Authority

The President has the authority to approve all transactions whose approval has not been specifically reserved by the Board as set out in *Governing Regulation II — The Board of Trustees*.

¹ See [KRS § 164.220\(1\)](#).