

Administrative Regulation 2:11 (Interim) — Provost Appointment, Promotion and Tenure Advisory Committee

I. Introduction

This Administrative Regulation establishes the sole Provost Appointment, Promotion and Tenure Advisory Committee to provide the Provost and the President with advice from faculty employees on matters of appointment, promotion and tenure. This regulation delineates the committee's composition, terms of appointment and any exceptions to the required review process.

II. Entities Affected

This regulation applies to all faculty employees.

III. Policy

The University utilizes the Provost Appointment, Promotion and Tenure Advisory Committee to provide the Provost and the President with a broad base of advice from faculty employees regarding matters of appointment, promotion and tenure. The Provost will consult the Provost Appointment, Promotion and Tenure Advisory Committee for any cases with borderline support or any cases denying promotion and/or tenure including (1) cases that have not received unanimous or near-unanimous support from all lower-level reviewers (external, unit faculty and educational unit administrator, college advisory committee and dean) or (2) cases that have unanimous or near-unanimous endorsement against promotion.

IV. Composition

A. The membership of the Provost Appointment, Promotion and Tenure Advisory Committee must consist of no fewer than 10 members; at least five (5) members must be present and participate in each review.

B. Members are appointed by the President from a list of candidates recommended by the Faculty Senate. The list must include at least twice as many names as there are vacancies. Members must be full professors who will serve staggered three-year terms. The President will designate the chair of the committee.

C. A member of the Provost Appointment, Promotion and Tenure Advisory Committee will be excluded from any participation in the committee's consideration of a recommendation if the affected individual and the committee member are assigned to the same educational unit.

V. Selection of Members

A. The members of the Provost Appointment, Promotion and Tenure Advisory Committee must have broad representation from the colleges. No college can be represented by more than one (1) person. Appointments as members of the Provost Appointment, Promotion and Tenure Advisory Committee will be rotated so all colleges will be represented over a period of years.

B. The committee may recommend that the Provost appoint ad hoc committees to handle cases requiring additional expert advice from individuals well-qualified in the particular discipline involved. Ad hoc committees will be discharged as soon as their reports are submitted to the Provost Appointment, Promotion and Tenure Advisory Committee. The Provost Appointment, Promotion and Tenure Advisory Committee will acknowledge the advice of any ad hoc committees in preparing their recommendations to the Provost.

C. The President may exempt faculty of any educational unit from evaluation by the Provost Appointment, Promotion and Tenure Advisory Committee when the standards of an accrediting agency make this desirable or when such an exemption appears to be in the best interests of the University.

VI. References and Related Materials

Administrative Regulation 2:1-1 (Interim) — Procedures for Faculty Appointment, Reappointment, Promotion and the Granting of Tenure

A. Revision History

7/01/1998, 4/08/2002, 7/1/2008, 9/2/2015, 9/24/2019

Updated 7/14/2020 to move Retailing and Tourism Management from Humanities and Arts to Social Sciences

For questions, contact: [Office of Legal Counsel](#)