



## Employee Benefits Committee

### I. Introduction

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The Employee Benefits Committee serves as an advisory committee to University officials in matters relating to the University's employee benefit programs. These programs include retirement, group and individual insurances, and related benefits provided for employees by virtue of their University employment.

### II. Membership

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- A. The Committee is appointed by the President and reports to the President through the Executive Vice President for Finance and Administration.
- B. Committee membership shall be comprised of individuals from the faculty and staff, and shall also include a University retiree. The chair and *ex officio* members shall be designated by the President. One of the faculty members on the Committee shall be designated to serve as liaison between the Committee and the University Senate Council. One of the staff members on the Committee shall be designated to serve as liaison between the Committee and the Staff Senate.
- C. The Committee members other than those with *ex officio* status normally shall have staggered three-year appointments.

### III. Responsibilities

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The Committee may, in carrying out its responsibilities, act upon its own initiative or at the direction of the President or the Executive Vice President for Finance and Administration, and make recommendations that revise, modify, add to, or delete from the existing employee benefit programs.

The Committee shall maintain written minutes of meetings and prepare reports as requested to the Executive Vice President for Finance and Administration.

### Revision History

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7/5/1988, 3/19/1992, 9/23/1994, 6/11/1996, 11/15/2006, 1/26/2009, 9/2/2015

For questions, contact: [Office of Legal Counsel](#)